**APPROVAL OF AN INDEPENDENT CHAIR FOR RESEARCH DEGREES**

**(FOR KEELE UNIVERSITY MEMBERS OF STAFF)**

Further guidance on the appointment of Independent Chairs, examiners, and the criteria for each role, can be found in the Guidance on the Nomination of the Oral Examination Panel: <https://www.keele.ac.uk/study/postgraduateresearch/kda/researchstudents/pgrguidanceandforms/>

|  |  |
| --- | --- |
| **Section A: Nominated Chair Details** | |
| Name of the proposed chair: |  |
| Faculty: |  |
| Current position: |  |
| Main research field: |  |
| Current supervisory status: |  |
| Number of students supervised at research degree level: | MPhil:  PhD:  Professional Doctorate: |
| Number of examinations undertaken at research degree level: | MPhil:  PhD:  Professional Doctorate: |
| Completion of ‘Role of the VIVA Chair for Keele University PhD Examinations’ Learning Pool module: | YES / NO |
| Other relevant experience or information: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Section B: Faculty Postgraduate Research Committee Approval** | | | |
| I confirm that I wish to be considered as an Independent Chair of viva examinations on the terms set out in Section 12 of the Code of Practice | | | |
| Nominated Chair’s Signature: |  | Date: |  |
| Print Name: |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Section C: Faculty Postgraduate Research Committee Approval** | | | |
| The Faculty Postgraduate Research Committee has approved the above as an Independent Chair of research degree examinations YES / NO | | | |
| PG/PGR Director’s Signature: |  | Date: |  |
| Print Name: |  | | |

The fully completed form should be submitted to the PGR Administrator of the Faculty Research Office. It will then be referred to the Researcher Developer in the KDA (kda@keele.ac.uk) for action.